

(to be used by subscriber only)

**1. Subscriber Information:**

NAME

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PRAN ( Permanent Retirement Account Number) \*

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2. Grievance \* First  Reminder  Earlier Grievance No. (If reminder) 

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3. Nature of the Grievance \* : (Please tick the respective block which is applicable to you)

<b>A. Grievance against CRA</b>		
1. Incorrect PRAN account details (on registration)		<input type="checkbox"/>
1.1) Personal	<input type="checkbox"/>	
1.2) Employment	<input type="checkbox"/>	
1.3) Nomination	<input type="checkbox"/>	
1.4) Scheme setup	<input type="checkbox"/>	
2. Statement of transaction not received.		<input type="checkbox"/>
3. Change in signature / photograph request not updated		<input type="checkbox"/>

<b>B. Grievance against PAO/Nodal Office</b>																									
1. Change request updated incorrectly																									
1.1) Incorrect Personal details	<input type="checkbox"/>																								
1.2) Incorrect Employment details	<input type="checkbox"/>																								
1.3) Incorrect Nomination details	<input type="checkbox"/>																								
1.4) Incorrect Scheme setup.	<input type="checkbox"/>																								
6. Change in subscriber details without subscriber consent		<input type="checkbox"/>																							
6.1) Personal details	<input type="checkbox"/>																								
6.2) Nomination details	<input type="checkbox"/>																								
6.3) Scheme setup details	<input type="checkbox"/>																								
6.4) Switch instruction	<input type="checkbox"/>																								
2. Change request given but not updated in account																									
2.1) Personal details	<input type="checkbox"/>																								
2.2) Employment details	<input type="checkbox"/>																								
2.3) Nomination details	<input type="checkbox"/>																								
2.4) Scheme setup details	<input type="checkbox"/>																								
7. Contribution not reflected		<input type="checkbox"/>																							
8. Incorrect contribution amount		<input type="checkbox"/>																							
9. Request for duplicate PRAN card not initiated by PAO		<input type="checkbox"/>																							
10. Request for I-Pin reissue not initiated by PAO		<input type="checkbox"/>																							
11. Request for T-Pin reissue not initiated by PAO		<input type="checkbox"/>																							
3. Switch instruction executed incorrectly	<input type="checkbox"/>																								
4. Switch instruction not executed.	<input type="checkbox"/>																								
5. Delay in executing switch instruction	<input type="checkbox"/>																								
Provisional Receipt Number/ transaction id (if applicable)	<table border="1" style="display:inline-table; width:380px; height:15px;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																								

4. Details of the grievance \*(Not more than 2000 characters)

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<b>Signature of the subscriber</b>	

<b>Date of Receipt</b>	
<b>CRA stamp (to be filled at CRA)</b>	

**Instructions for filling the form**

- Fields marked as (\*) are mandatory.
- This form is to be used by the subscriber only
- Please quote the Provisional Receipt Number if available.
- Please tick the nature of grievance in Sr. No. 3 and mention the details in the Sr. No. 4. If space is insufficient please attach additional sheet mentioning the PRAN and grievance details.
- This form is to be submitted at Central Recordkeeping Agency, NSDL e-Governance Infrastructure Limited, Times Tower, 1st Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai – 400013
- You can check the status of the grievance by quoting the ticket no at the CRA website or enquire at call center
- The ticket number for reference and grievance resolution letter will be sent at the email id registered with CRA and to the PAO email id. If you have not registered the email id, please provide the same.