

PENSION FORM-S

(Form for sanctioning Family Pension to the child or children on the death or re-marriage of a widow/widower who was in receipt of Family Pension)

Department of _____ Office of _____ Letter No. _____ Dt. _____

To
The Controller of Accounts,
Odisha, Bhubaneswar.

Subject – Grant of Family Pension to the child/children.

Sir/Madam,

I am directed to say that Shri/Smt.
widow/widower of late Shri/Smt. _____ was authorized
previously for payment of Family Pension of Rs. _____ with effect from _____
_____ through FPPO No. issued by the Controller of Accounts,
Odisha. The family pension was tenable till the death or re-marriage of the widow/widower.

2. Intimation has been received in this Department /Office that Shri /Smt. _____
_____, the Family Pension holder died/re- married on
..... At the time of death/re-marriage Shri/ Shrimati _____
had following children.

Sl. No.	Name (*)	Son/ Daughter	Date of birth in Christian era	Name of the Guardian (in case of Minor(s))
(1)				
(2)				
(3)				

3. In terms of rule 56(7)(c) of the Odisha Civil Services (Pension) Rules, 1992 the amount of family pension has become payable to the children in the order mentioned above. The family pension will be payable on behalf of the minor to Shri/ Shrimati _____ who is the guardian.
4. Sanction for the grant of Family Pension of Rs. _____ per month to the Child/Children, mentioned above is hereby accorded. The Family Pension will take effect from _____ and subject to the provision of sub-rule(5) of Rule- 56 of the Odisha Civil Services (Pension) Rules, 1992 will be tenable till.....
5. The family pension is debitable to the head of account.....
6. List of documents enclosed are:-
1. Permanent address of the Child/Children/Guardian.
 2. Specimen signature or **left hand thumb and finger impressions of the claimant or guardian duly attested by Head of Office/Gazetted Officer.
 3. Two attested copies of passport size photograph of the Child/Children/Guardian.
 4. Descriptive roll of the Child/Children/ Guardian, duly attested.
 5. Death Certificate/Marriage Certificate attested copy.
 6. Legal Guardian certificate in case of claimant is minor.

Contd.....

7. Name of the treasury where payment is to be made (Treasury/Sub-Treasury/Special Treasury):-

8. Name of the Bank where payment is to be made:-
Branch.....
A/c no.....
IFSC Code.....
MICR Code.....

9. The receipt of this letter may kindly be acknowledged and this Department/Office be informed that instructions for the payment of family pension to the Child/Children/Guardian have been issued to the disbursing authority concerned.

Yours faithfully

Pension Sanctioning Authority

N. B.

- * The names of children should be mentioned in the order of eligibility mentioned in Rule - 56(7)(c) of the Orissa civil Services(Pension)Rules,1992.
- ** To be furnished in the case of guardian, who is not literate enough to sign his/her name.