

How to Apply for Identity Certificate

Identity Certificate (IC) is normally issued to Tibetan Refugees residing in India, from the Regional Passport Office, Delhi (RPO Delhi) on recommendation by the Bureau of His Holiness the Dalai Lama (HHDL), New Delhi. In addition to Tibetan refugees, Stateless people residing in India may also apply for Identity Certificate at the Passport Office within whose jurisdiction they are currently residing.

IC issuance is subject to clearance by Ministry of External Affairs (Consular, Passport and Visa (CPV) PV-III division). In addition, clearance by State Government (Department of Home Affairs / Police) / FRRO is also required for grant of No Objection to Return to India (NORI) to be stamped on the Identity Certificate.

Please read the following instructions related to documentary requirements and other details for Identity Certificate applications:

- **Where to Apply**

- Tibetan Refugees residing in India need to apply at RPO Delhi.
- Stateless people residing in India need to apply at the passport office within whose jurisdiction they currently reside in.

- **Photograph**

- Please paste a coloured photograph (4.5 cm X 3.5 cm) with white background in the box provisioned for photograph in the printed application form.

- **Documents Required**

Please submit one copy of each of the following documents, preferably in the same order:

- IC Application Form duly filled and signed in ink
- Recommendation Letter from the Bureau of His Holiness the Dalai Lama (HHDL), New Delhi in case of applicants who are Tibetan Refugees
- Registration Certificate issued by FRRO/ FRO to the applicant
- Registration Certificate issued by FRRO/ FRO to the parents in case of minor applicants
- Proof of Date of Birth
- Proof of Address in India

Note: Passport Office may demand additional documents relevant to your specific case, if required.

2.5. Date of Birth (DD-MM-YYYY) - -

2.6. Place of Birth

Village/Town/City

Region/Country
(If born abroad)

District
(If born in India)

State/UT
(If born in India)

2.7. Height of applicant (in cm)

2.8. Colour of Eyes Black Brown Blue Green Others (Specify)

2.9. Colour of Hair Black Brown Grey White Others (Specify)

2.10. Visible Distinguishing Mark

2.11. Marital Status Single Married Divorced Separated Widow/ Widower

2.12. Place/Region/
Country of
Origin

2.13. Registration Certificate (RC) Number

Father's/ Legal Guardian's RC Number
(For minors only)

Mother's/ Legal Guardian's RC Number
(For minors only)

2.14. Aadhaar Number

2.15. Employment Type Self Employed Others Homemaker Private
 Not Employed Student Retired-Private Service

2.16. Educational Qualification

5th pass or less Between 6th and 9th Standard 10th pass and above Graduate and above

3. Family Details

3.1 Father's Given Name (Given Name means First name followed by Middle name (If any))(Initials not allowed)

Surname

