

Court Fee Stamp as required

**APPLICATION FORM FOR ISSUANCE OF LEGAL HEIR CERTIFICATE**

(Fields marked \* are mandatory)

Applicant Photo

**Service Payment Details :**

- 1. Service Charges of the kiosk Operator = 18.00
- 2. Printing Charges **per unit** = 10.00
- 3. Scanning Charges **per unit** = 5.00
- 4. Depts Charges fee = 2.00

The Acknowledgement of receipt of Application / Delivery of Certificate and

Payments received from the citizens shall be issued free of cost by the CSC operator to the citizens.

Applicant's signature area with an upward arrow.

Applicant's signature

**Documents Required**

**1. Death Certificate.**

**Supporting Documents**

- 1. Copy of the policy bond of Insurance Company,
- 2. Support of Residential proof
- 3. Copy of bank pass book 1st and last page,
- 4. Copy of ROR,
- 5. Copy of postal pass book 1st and last page
- 6. Copy of service book 1st and last page,
- 7. Copy of Pension book 1st and last page
- 8. Any Other Document in Support / Claim

**Delivery Time Lines :** Estimated Timelines To Process The Application (Expected Date of Delivery) :

**Fill all the details in the block letters**

**Personal Details**

Applicant Name\* :- \_\_\_\_\_

Gender\* :- \_\_\_\_\_ Marital Status\*:- \_\_\_\_\_

Date of Birth\* :- \_\_\_\_\_ Age\* :- \_\_\_\_\_

**Parents Details**

Father Name\* :- \_\_\_\_\_

Mother Name\* :- \_\_\_\_\_

**Spouse Details**

Spouse Name\* :- \_\_\_\_\_

Relation With Applicant\* :- \_\_\_\_\_

**Contact Details**

Phone No :- \_\_\_\_\_ Mobile No :- \_\_\_\_\_

Email :- \_\_\_\_\_

**Permanent Address**

House No/Name\* :- \_\_\_\_\_ Village \*:- \_\_\_\_\_

District \* :- \_\_\_\_\_ Sub Division \* :- \_\_\_\_\_

Tahsil \* :- \_\_\_\_\_ RI Circle \* :- \_\_\_\_\_

Block \* :- \_\_\_\_\_ Police Station \* :- \_\_\_\_\_

Post Office \* :- \_\_\_\_\_ Pin \* :- \_\_\_\_\_

**Deceased Information**

Deceased Person Name\* :- \_\_\_\_\_

Date of Death \* :- \_\_\_\_\_ Place of Death \*:- \_\_\_\_\_

Place of Death Address\* :- \_\_\_\_\_

Deceased Gender\* :- \_\_\_\_\_

Relationship of the Applicant with deceased \* :- \_\_\_\_\_

Deceased Father/Spouse Name\* :- \_\_\_\_\_

Relationship of the above person with the Deceased \* :- \_\_\_\_\_ ( Father/Spouse)

**Present Address**

**Is Present Address Same as Permanent Address?**

**Yes No**

(If "No" please fill the Present address given below)

House No/Name\* :- \_\_\_\_\_

Village \*:- \_\_\_\_\_

**District \*** :- \_\_\_\_\_

**Sub Division \*** :- \_\_\_\_\_

Tahsil \* :- \_\_\_\_\_

RI Circle \* :- \_\_\_\_\_

Block \* :- \_\_\_\_\_

Police Station \* :- \_\_\_\_\_

Post Office \* :- \_\_\_\_\_

Pin \* :- \_\_\_\_\_

**Land Record Details**

**Is ROR Produced? Yes No**

(If "YES" please provide the LandRecord Details)

**District\*** :- \_\_\_\_\_

**Sub Division \*** :- \_\_\_\_\_

Tahsil \* :- \_\_\_\_\_

RI Circle \* :- \_\_\_\_\_

**Police Station \*** :- \_\_\_\_\_

**Mouza(Revenue Village) \*** :- \_\_\_\_\_

Khata No \* :- \_\_\_\_\_

**Plot Details**

SI No.	Plot No *	Area *	Kisam *
1			
2			

**Legal Heir Details**

SI No.	Name *	Age *	Gender *	Marital Status *	Relationship with deceased *
3					
4					
5					

**Purpose \* :-** \_\_\_\_\_

I, Shri / Smt .....Son of/ Daughter of / Wife of ..... resident of village ..... P.S. ....District .....and particulars stated above are true to the best of my knowledge and belief and that they are exhaustive and I have not suppressed any fact. In case it is detected later on that any of the facts stated herein wrong or that I have suppressed some material facts, I shall be liable for prosecution under the relevant law.

Signature of the applicant.