

APPLICATION FORM FOR ISSUANCE OF INCOME AND ASSET CERTIFICATE

(Fields marked * are mandatory)

Documents Required

Mandatory Documents

1. Proof of Identity of Applicant - Voter ID / Aadhaar Card / PAN Card / Passport.. etc. *
2. Income/Self declaration / Income certificate / Salary Certificate / Income Tax Returns document(Any one document) *

Supporting Documents

1. Copy of ROR
2. Any other document in support/claim

Paste Applicant
Photo

Delivery Timelines

Estimated Timelines to Process the Application (Expected Date of Delivery) - **10 Working Days**

(Expected date is calculated excluding holidays)

Category Selection

_State Center

Fill all the details in the block letters

Personal Details

Applicant Name* :- _____

Gender* :- _____ Marital Status*:- _____

Date of Birth* :- _____ Age* :- _____

Aadhar Number :- _____ Religion :- _____

Phone No :- _____ Mobile No:- _____

Email Id :- _____

Family Details

Father Name* :- _____

Mother Name* :- _____

Do you have any siblings(Below the age of 18 years): Yes No

1. Name :- _____ Age :- _____ , Gender :- Male / Female , Relation :- Brother / Sister

2. Name :- _____ Age :- _____ , Gender :- Male / Female , Relation :- Brother / Sister

Do you have any children (Below the age of 18 years): Yes No

1. Name :- _____ Age :- _____, Gender :- Male / Female, Relation :- Brother / Sister

2. Name :- _____ Age :- _____, Gender :- Male / Female, Relation :- Brother / Sister

Permanent Address :- Urban Rural

Applicant residing outside Odisha? If Yes -

State* :- _____

District* :- _____

Tahsil* :- _____

Village* :- _____

House no. / Street Name :- _____

Post Office :- _____

Sub Division* :- _____

RI Circle* :- _____

GP/ULB :- _____

Police Station* :- _____

Pin :- _____

Family Members / Guardian Details (In case of minor or person unable to manage his/her own affairs)

If any other person other than applicant filling the Application? * Yes No

(If "Yes" please fill the Present address given below)

Relation With Applicant* :- _____

Submitter's Name* :- _____

Present Address :- Urban Rural

Is Present Address Same as Permanent Address? Yes No

(If "No" please fill the Present address given below)

State* :- _____

District* :- _____

Tahsil* :- _____

Village* :- _____

House no. / Street Name :- _____

Post Office :- _____

Sub Division* :- _____

RI Circle* :- _____

GP/ULB :- _____

Police Station* :- _____

Pin :- _____

Annual Income details of the Preceding financial Year of the family income

Income (in Rs.)

Salary :- _____ Business :- _____

Agriculture :- _____ Profession :- _____

Other Source of Income (Yes) :- Please specify: _____ Other source of income: _____

Total Income :- _____

Asset Details

NB: 1 sq.yd=9 sq.ft | 1 Acre= 43650 sq.ft

1. Asset :- _____ Area :- _____ Unit :- _____ (In acer/sq Yd/sq ft) Location :- _____

2. Asset :- _____ Area :- _____ Unit :- _____ (In acer/sq Yd/sq ft) Location :- _____

3. Asset :- _____ Area :- _____ Unit :- _____ (In acer/sq Yd/sq ft) Location :- _____

Total (In sq. ft.) :- _____

Purpose* :- _____

Declaration

I do hereby declare that the information given by me in this application form is true to the best of my knowledge and I have suppressed / misrepresented any fact. That, I am solely responsible for the accuracy of the declaration and information furnished and shall be liable for the action under section 199, 200 and 420 of Indian Penal Code and other relevant laws / rules in case of furnishing wrong declaration and information. Also, I am well aware of the fact that the certificate shall be summarily cancelled and all the benefits availed by me shall be summarily withdrawn in case of furnishing wrong declaration and information.

I Agree :- _____

Place:- _____